



Forewords

Directorate General of Higher Education Ministry of Education and Culture of the Republic of Indonesia has been running the Developing Countries Partnership (KNB) program on scholarship since 2006. The program is considered very successful since hundreds of students from neighbouring developing countries in Africa, South East Asia, East Europe and also South America had been awarded a Master Degrees in various fields from 13 major universities in Indonesia.

The program is very important as not only to generate future leaders in those specific regions but also to tighten the relationship among developing countries. We, believe that good relation among the countries is started with good relationship among the people. To support the continuous success of the KNB scholarship program, we proudly publish this guide book. The book contains most useful information for every potential students interested in applying this program.

We hope this book will be in handy particularly for the KNB Scholarship students, both on-going and new students, to understand and comply with the KNB scholarship policy and regulation.

Thank you

Achmad Jazidie
Director of Institutional Affairs and
Collaboration



1. Background

The Tenth Conference of Heads of States of Non-Aligned Movement (NAM) countries commenced in Bandung from 1st – 6th September 1992 concluded, among others, the idea of scholarships provided by the Ministry of Education and Culture. In 1993 the Government of the Republic of Indonesia started offering postgraduate (master degree) scholarships to students from the NAM member countries.

Since 2002, after the cold war ended, the program had been offered not only to the NAM member countries, but also to the developing countries such as Thailand, Fiji, South Korea, Suriname, Guyana, Turkey, Vietnam, and Vanuatu. In fact, this program has attracted more applicants, and by 2012, 597 students from 49 countries had been awarded this scholarship.

Due to the international political escalation, the use of the term “NAM” was considered irrelevant. Therefore, the program had been changed to **Beasiswa Kemitraan Negara Berkembang (KNB) or Developing Countries Partnership program on Scholarship.**

2. Objectives

The objectives of the scholarship are:

- a. Promoting deeper cultural understanding among developing countries;
- b. Strengthening the relationship and mutual cooperation among the participating countries;
- c. Contributing to the development of human resource quality.

3. Study Program

In 2013 the scholarship is provided for foreign students to do their Master Degree programs in one of 13 prominent universities in Indonesia on study programs as listed below:

a. Fields of study

(Be advised that not every university offers the following fields of study)

HUMANITIES	
1. Literary studies	4. Philosophy
2. Linguistics	5. Anthropology
3. History	6. Cultural studies



ENGINEERING

- | | |
|----------------------------------|----------------------------|
| 1. Chemical Engineering | 6. Geological Engineering* |
| 2. Civil Engineering | 7. Informatics Engineering |
| 3. Architectural Engineering | 8. Environmental |
| 4. Electrical Engineering | 9. Engineering |
| 5. Naval Architect & Marine Eng. | 10. Mechanical Engineering |

SOCIAL SCIENCES

- | | |
|--------------------------------|----------------------------------|
| 1. Public Administration | 7. Communication & Media Studies |
| 2. Political Science | 8. International Relations |
| 3. Sociology | 9. Accounting |
| 4. Psychology | 10. Management |
| 5. Law | 11. Community Empowerment |
| 6. Economics/Development Study | |

MULTI-DISCIPLINARY STUDIES

- | | |
|-----------------------------------|----------------------------------|
| 1. Performing Arts & Arts Studies | 3. Comparative Religious Studies |
| 2. Tourism Studies | 4. Bio Technology |



EDUCATION

- | | |
|--|---|
| <ol style="list-style-type: none">1. Indonesian Education2. Educational Science3. Social Science Education4. Natural Science Education5. Primary School Teacher Education6. Out of School Education/
Informal Education | <ol style="list-style-type: none">7. Applied Linguistics8. History Education9. Instructional Education10. Educational Management11. Educational Research & Evaluation12. Vocational & Technology Education |
|--|---|

SCIENCES

- | | |
|--|--|
| <ol style="list-style-type: none">1. Biology2. Physics3. Geography4. Chemistry5. Remote Sensing6. Computer7. Mathematics | <ol style="list-style-type: none">8. Statistics9. Environmental Sciences10. Public Health11. Sports sciences12. Pharmacy Studies13. Nursing |
|--|--|



Agricultural Sciences

- | | |
|------------------------------|------------------------------------|
| 1. Plant Pathology | 8. Veterinary Science |
| 2. Agronomy | 9. Agricultural Engineering |
| 3. Soil Sciences | 10. Marine Science |
| 4. Forestry | 11. Fisheries |
| 5. Entomology | 12. Animal Science |
| 6. Agricultural Economics | 13. Estate Crop Product Technology |
| 7. Food Science & Technology | |



b. Period of study

No.	Program	Period
1.	Indonesian Language	8 months
2.	Master Preparatory Programs	4 months
3.	Master Programs	24 months (4 semesters)

4. Learning Process

a. Lecture

Language instruction in lectures is recommended in Bahasa Indonesia.

b. Thesis

Thesis should be written in Bahasa Indonesia unless the university suggested otherwise.

c. Research

Research should be carried out in Indonesia.

5. Scholarship coverage

The KNB scholarship will be covering:

- Settlement Allowance of Rp.1.000.000,- will be given upon arrival in Indonesia;
- While taking the Indonesian language course and preparatory programs, a student will receive Rp. 1.650.000,-/month (Living allowance only);
- During their Master Program, the students will receive monthly allowances as follow:
 - Living Allowance = Rp. 1.650.000,-
 - Research Allowance = Rp. 400.000,-
 - Books Allowance = Rp. 350.000,-
- The scholarship will be provided for a maximum of 36 months period of study (In case of early program completion, the scholarship will be stopped soon after the student set off for their home country);
- A health insurance with a maximum of Rp.200.000,- monthly premi (In case of the cost of medical services exceeded to those covered by the health insurance, the difference should be borne by the student);
- A round-trip international airfare (economy class) from the international airport of the student's home countries to Indonesia, including local transport to the host university;

* Note: Other expenses beside those mentioned above will be borne by the students.



6. Requirements

- a. Maximum age is 35 years old;
- b. Possess a bachelor degree;
- c. Not a Master Degree Holder;
- d. Have a TOEFL score of 500 or equivalent;
- e. Complete the on-line application form;
- f. He/she must be recommended by the Indonesian Embassy in the respective country;
- g. He/she must be in a good health proved by an official medical statement from authorized medical practitioner;
- h. Prior to the departure to Indonesia, the Successful candidates will be required to sign a statement letter provided by the KNB Scholarship management.

7. Application Procedure

a. Required Documents:

- (1) Recommendation letter from the Indonesian Embassy in the respective country;
- (2) Nomination letter from the respective government official;
- (3) 2 Academic Recommendation letters;
- (4) Scanned passport (personal data page only) or birth certificate;
- (5) Scanned bachelor certificate and academic transcripts (in English);
- (6) Scanned TOEFL score certificate obtained within the last 2 Years;
- (7) Scanned Medical Statement.

b. Procedure:

- (1) Download Invitation letter from the KNB Scholarship website (www.knb.dikti.go.id);
- (2) Bring the Invitation letter, Passport or Birth Certificate, Academic Certificates and Academic Transcripts to the Indonesian Embassy to acquire the recommendation letter;
- (3) Complete the on line application process (www.knb.dikti.go.id);
- (4) The Selection Process will be conducted based on on-line application data ;
- (5) The Selection Results will be published in the KNB Scholarship Website (www.knb.dikti.go.id) and through the Indonesian Embassy publication channel;

8. Schedule

- a. The application process must be completed **no later than end of April**;
- b. Selection will be conducted on **1st week of May**;
- c. The selection result will be announced on **1st week of June**;
- d. The students should have arrived in Jakarta by **the end of August**;
- e. Orientation will be organized in **September**;
- f. The Indonesian language course will be starting in **early September**.



9. Arrival in Indonesia

a. Visa Arrangement

(1) Short-Visit Visa (VITAS)

Prior to the departure to Indonesia, the successful candidates will be using a Short-Visit Visa (VITAS) that can be obtained from the Embassy of the Republic of Indonesia in the candidate's home country. Soon after the arrival in Indonesia, the visa should be converted to the Limited Staying Permit (ITAS) for 1 (one) year through a Local Immigration Office where the candidate will study.

Please be advised that the successful candidates must report to the Local Immigration Office within 7 days upon the time of arrival to get the Stay-Permit (ITAS).

(2) Social-Visit Visa (VKSB)

Social Visit Visa (VKSB) can also be used to entering Indonesia. It can be obtained from the Embassy of the Republic of Indonesia where the student lives. Soon after the arrival in Indonesia, the visa should be converted to get Limited Staying Permit (ITAS) for 1 (one) year.

While studying in Indonesia, students or KNB scholarship holders may go overseas as long as they obtain an Exit Re-Entry Permit (ERP) or Exit Permit Only (EPO) stamped on their passport by the Local Immigration Office.

Please be advised the successful candidates are prohibited to use the Tourist Visa to study in Indonesia, since it will cause a problem while processing the Stay-Permit.

(3) The student is expected to have a valid passport for a minimum of 2 (two) years.

b. Departure to Indonesia

- (1) The successful candidates are expected to arrive in Indonesia by the end of August;
- (2) As soon as the visa is obtained and the date of departure is confirmed, the Directorate General of Higher Education will handle the travel arrangements for the successful candidates;
- (3) Ministry of Education and Culture will deliver the necessary arrangements to meet all the arriving students at the Soekarno-Hatta International Airport;
- (4) Students are strongly advised not to be accompanied by any family member since the KNB Scholarship monthly stipend is basically estimated for only one person for a proper living in Indonesia.



10. Returning Home

a. Return home after finishing study

Student who has accomplished their study should contact the host university no more than 30 days prior to their departure so as to allow time for preparing necessary documents and travel arrangement. The day of departure should not exceed either the period of their scholarship or one month after yudisium (not the graduation day).

b. Excess Baggage

The Indonesian government does not provide additional money for excess baggage and book transportations.

c. Temporary return

When the student wishes to leave Indonesia temporarily for a personal reason, he/she must:

- (1) have a letter of recommendation from the host university;
- (2) have a round-trip international ticket;
- (3) cover the exit re-entry permit cost.

During the leave, he/she will not receive any monthly allowance.

d. Drop-out / Aborting study

In case students return home due to personal reasons or because they cannot complete their study (e.g. inability to complete the study or violating the Indonesian government or university regulations), the following points apply:

- (1) Students should inform the Director of Graduate Program of the host university;
- (2) Students must inform their government official/representative in written to explain the nature of the problems that have forced them to quit from the study;
- (3) Students must bear the cost of the International airfares.

11. Other Matters

a. Accommodation

The Government of the Republic of Indonesia will not provide any lodging or board. However, the host university will assist them in finding a suitable boarding house/accommodation.

b. Holiday/Study Leave

Any other costs for personal reasons or vacations will be the responsibility of the student's responsibility.

c. Dressing Decency

Students are advised to wear decent/appropriate clothes when they visit government offices and public places, and attend classes in campus.



12. Contacts

1. Directorate of Institutional and Collaboration Affairs
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Ministry of Education and Culture of Republic of Indonesia
Building D, 6th Floor Jalan Jenderal Sudirman, Senayan, Jakarta 10270
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2. Bureau of Planning and International Cooperation
Ministry of Education and Culture of Republic of Indonesia
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Jalan Jenderal Sudirman, Senayan, Jakarta 10270
Tel/Fax : +6221 5738181, 5709446/45, 5724707
3. Director of Public Diplomacy
Ministry of Foreign Affairs of the Republic of Indonesia
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